



Judson Center

Join Judson Center's *Community of Caring!*

Be a part of our ***Community of Caring!*** Whether you are an individual, church, community club, business or school group, a third party fundraiser can provide fun and a sense of community while raising vital funds to help Judson Center continue its mission of building brighter futures for children and families right in our own backyard. Your third party event or activity can be as large or small as you like. Do something different. Be creative. The only limit is your imagination. Examples of third party fundraisers include but are not limited to:

- Dinner party
- Jeans for Judson
- Run/walk/bike event
- Wine tasting
- Silent auction
- Company dress-down day
- Bake sale
- Car wash
- Restaurant opening
- Pub Crawl
- Charity sporting event or outing
- "A-Thon" of any kind
- School or organization "Drive" (toy drive, toiletries drive, etc.)

You design and fund the event or activity, host it, and invite the guests while making an impact in the lives of those Judson Center is privileged to serve. Individuals or organizations interested in hosting an event or activity and donating all or some of the net proceeds to Judson Center should read and initial the attached Third-Party Fundraiser Guidelines, fill out the Info Sheet and return both forms to Judson Center at the address below.

Judson Center
Attn: Development Department
4410 W. 13 Mile Rd.
Royal Oak, MI 48073-6515

Phone: (248) 554-6361
Fax: (248) 554-6535
Andrea_coronado@judsoncenter.org

Thank you for your interest in supporting Judson Center. We deeply appreciate the commitment and investment of time and resources required to host a third-party fundraiser. For additional information on hosting a third-party fundraiser or how you can become more involved at Judson Center, please contact Andrea Coronado, Special Events and Corporate Relations at (248)554-6361 or andrea_coronado@judsoncenter.org.



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Third-Party Fundraiser Guidelines

If you would like to host a fundraising event or activity and donate all or some of the proceeds to Judson Center, we respectfully ask that you follow these guidelines:

1. We agree that Judson Center encourages fundraising events or activities that are consistent with their mission of “building brighter futures for children and families”.

Initials: _____

2. We agree that if we are donating a portion of our net proceeds, rather than the full amount, we will state exactly how much, either in a percentage or a specific dollar amount, on the Third-Party Fundraiser Info Sheet.

Initials: _____

3. We agree that if we wish to use Judson Center’s name or logo on any materials, including advertising, we will receive Judson Center’s approval prior to production.

Initials: _____

4. We agree to underwrite all costs of the event or activity and to secure such underwriting. Judson Center shall incur no costs unless otherwise agreed to in writing prior to the event or activity.

Initials: _____

5. We agree that we are responsible for obtaining all necessary permits, insurance and waivers/releases for the event and for the specific event location (if applicable).

Initials: _____

6. We agree to coordinate our event or activity on a date/time that does not conflict with Judson Center’s calendar of events.

Initials: _____

7. We agree to allow Judson Center to display informational materials about their organization such as brochures, mailing list sign-up sheets and signage at the event or activity.

Initials: _____

8. We agree to handle all monetary transactions for the event or activity and to present the proceeds to Judson Center within 30 days of the completion of the event or activity.

Initials: _____

9. We understand that the preferred method of payment is a check or money order payable to Judson Center. We agree to attach a list of donors and donations of materials and supplies along with our donation so that appropriate thank you letters can be sent (if applicable).

Initials: _____



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Third-Party Fundraiser Info Sheet

Name of Organization or Individual: _____

Contact Person(s): _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Alternate Phone: _____

Email: _____ Fax: _____

Date/Time of Event/Activity: _____

Location: _____

Brief description of activity/event: _____

Briefly explain how funds are going to be raised for Judson Center: _____

Briefly describe how the activity or event will be publicized: _____

What support would you like from Judson Center? _____

If you are donating a portion of the net proceeds (rather than the full amount) from your activity or event to Judson Center, please specify what percentage or dollar value you will be giving:

% of Proceeds: _____ % or Value of Proceeds: \$ _____

I have read and initialed the above Judson Center Third-Party Fundraiser Guidelines and agree to adhere to its policies. I hereby for myself, my heirs, executors and administrators waive and release all rights and claims for damages I or others involved with this event or activity may have against Judson Center, or which may arise out of traveling to, participating in and returning from this event or activity.

Name of Group/Organization: _____

Contact Person's Name: _____

Signature: _____ Date: _____